

STAGE MANAGEMENT

TEAM TITLE

Stage Management

TEAM COORDINATORS

Samantha Barrett & TBA

PLACE & TIME REQUIREMENTS

Thursday through to Monday midnight

NUMBER OF VOLUNTEERS IN TEAM

There are approximately 80 members of this team

PURPOSE OF TASK (RELATIONSHIP TO THE FESTIVAL)

The role of Stage Management is to ensure that performers and audience members have the safest most enjoyable festival experience possible. This is done by ensuring that venues operate in a smooth and timely manner, and that the safety and comfort of audience and performers is considered at all times.

CONCISE DESCRIPTION OF DUTIES & RESPONSIBILITIES

Stage Managers facilitate the change over of acts, and the physical safety and comfort of each venue. There is a trouble shooting aspect to facilitation of act change overs. Stage Managers check the schedule of coming acts, and that the necessary equipment as outlined in the stage setup forms for each group is available in the venue, and locate that equipment and move it to the venue when it is not. The team is also responsible for the seating setup of each venue, and ensuring that aisles are maintained for safety purposes.

SPECIAL CONDITIONS

The hours required on the Stage Management team are higher than the 20 hours for other areas. Stage Management are one of the few teams that do not miss out on concerts because that is the workspace. The roster is generally a minimum of 24 hours.

SAFETY ISSUES

As Stage Managers may need lift and move equipment, and may need to clean venues and so should be aware of the Festival's safety policies with regard to Backcare and Manual Handling, Blood Products and Body Spills, and Communicable Diseases before commencing their duties.

ORIENTATION REQUIREMENTS

Stage Management team members are encouraged to attend the Volunteer Orientation and Training day on Sunday before the Festival